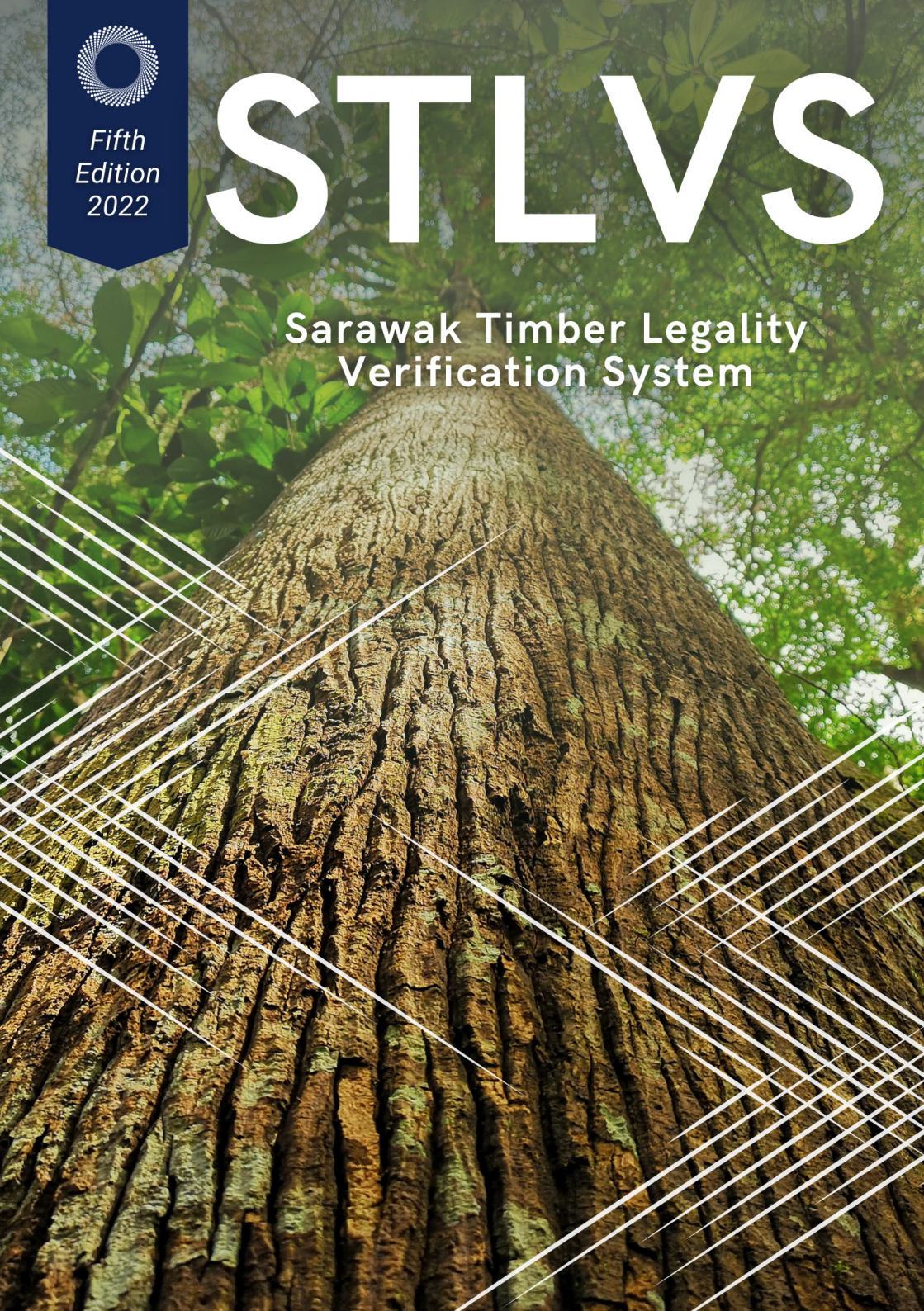




Fifth
Edition
2022

STLVS

Sarawak Timber Legality
Verification System



Fifth Edition, April 2022

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Ministry of Natural Resources and Urban Development

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Sarawak Timber Legality Verification System



Ministry of Natural Resources and Urban Development

in collaboration with



PUSAKA
Sarawak Timber
Industry Development
Corporation



Forest Department
Sarawak



Harwood Timber
Sdn Bhd

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Abbreviation

AHP	Annual Harvesting Plan
AL	Alienated Land
CCM	Companies Commission of Malaysia
CDC	Collection and Distribution Centre
DF	Director of Forests
DOSH	Department of Occupational Safety and Health
DP	Detailed Harvesting Plan
ECC	Endorsement Clearance Certificate
EIA	Environmental Impact Assessment
EQ	Export Quota
ExCC	Export Clearance Certificate
FAO	Food and Agriculture Organization
FDS	Forest Department Sarawak
FTL	Forest Timber Licence
GP	General Harvesting Plan
HTSB	Harwood Timber Sdn. Bhd.
IDM	Immigration Department of Malaysia
IPR	Industrial Production Return
IR	Inspection Report
IRPF	Inspection Report for Planted Forests
L&S	Land and Survey
LDS	Labour Department Sarawak
LNG	Liquefied Natural Gas
LPF	Licensed For Planted Forest
LPI	Log Production Identity
LSF	Log Specification Form

Abbreviation

LTP	Land Transportation Pass
MDF	Mixed Dipterocarp Forest
MMR	Monthly Mill Returns
MR	Mill Reports
MUDeNR	Ministry of Natural Resources and Urban Development
NCR	Native Customary Rights
NREB	Natural Resources and Environment Board
OHSAS	Occupational Safety and Health Management System
PEC	Permit to Enter Coupe
PF	Planted Forest
PFE	Permanent Forest Estate
PHC	Permit to Harvest Coupe
PSF	Peat Swamp Forest
ROB	Registrar of Business
RQ	Reservation Quota
SFM	Sustainable Forest Management
SL	State Land
SOCISO	Social Security Organisation
SOPs	Inter-agency Standard Operating Procedures
SP	Shipping Pass
STIDC	Sarawak Timber Industry Development Corporation
STLVS	Sarawak Timber Legality Verification System
TPAs	Totally Protected Areas
TPP	Tree Planting Plan

Preamble

This information booklet is jointly compiled by Forest Department Sarawak, Sarawak Timber Industry Development Corporation and Harwood Timber Sdn Bhd under the auspices of the Ministry of Natural Resources and Urban Development. It serves to explain the Sarawak Timber Legality Verification System and the verification process of logs and timber products as currently conducted in Sarawak in terms of the tracking and traceability of log movement along the chain of custody from the forest to the mill or export point. The prescribed verification activities are based on the Inter-Agency Standard Operating Procedures for Performance of Forestry Function that has been adopted in 2010 by the Ministry. In line with the desire for continuous improvement, the verification activities and associated procedures described herein are subject to periodic revision or enhancement.

A low-angle photograph looking up at a large tree trunk, which is the central focus. The trunk is thick and has a rough, textured bark. Above the trunk, a dense canopy of green leaves fills the upper half of the frame, with sunlight filtering through in dappled patterns. The overall color palette is dominated by greens and browns.

1.0 An Overview of Forestry in Sarawak

1.1 Introduction

Sarawak is located on the island of Borneo covering landmass of 12.4 million hectares. Approximately 62% of its area is under forest cover (as defined by FAO) based on satellite imagery obtained in 2021. Forest area in Sarawak is classified as the PFE which includes Forest Reserves, Protected Forests and Communal Forests; TPAs which comprise National Parks, Wildlife Sanctuaries and Nature Reserves; and SL forest.



Several different forest or vegetation types are generally recognised. These include MDF, PSF, Mangrove Forest, with each type develops in response to a particular combination of soil factors and climatic conditions and thus comes to occupy different locations.

MDF is the most widespread and arguably the most complex of Sarawak's forest types. It occurs from the inland limit of the coastal peat swamps to the lower limit of the Montane Forest in the interior (c. 1,500 m above sea level) and is characterised by a great diversity of species and life forms. Trees, shrubs, herbs and climbers occupy the space from the forest floor up to the main canopy (at about 45m). Some trees emerge from the main canopy and can reach 60m tall. A high proportion of the trees in this forest type belong to the Dipterocarp family (e.g. Meranti, Selangan Batu, Kapur, Keruing and Mersawa) and produce valuable logs owing to their large size, cylindrical shape and excellent timber properties. MDF is currently the most important forest type economically due to its wide extent and its composition.

Mixed Dipterocarp Forest



Rafflesia tuan-mudae, in bloom at Gunung Gading National Park

PSF is also extensive and is located chiefly on low-lying coastal plains and inland along the lower reaches of most river systems where the water table is usually at or near the soil surface. It is less diverse than MDF but contains valuable and economically important timber tree species.

Sarawak's natural forests have high plant diversity due to the great variety of habitats. There are about 3,000 known tree species. About 40% of Sarawak's plant species are endemic to (found only in) Borneo. There are about 185 mammal species, 530 bird species, 166 snake species, 104 lizard species and 113 amphibian species in the State. A large proportion of Sarawak's animals are unique to Borneo and do not occur in mainland South-east Asia. Sarawak addresses the conservation of the State's biodiversity by gazetting TPAs (National Parks, Wildlife Sanctuaries and Nature Reserves). TPA status protects a number of biologically important ecosystems and a wide range of animal and plant habitats ranging from marine and coastal habitats to lake environments, cave habitats, mangroves, Peat Swamp, Mixed Dipterocarp, Montane Forest etc.



Porcupine found in the forest of Sarawak.



Sarawak's river is the habitat for variety of freshwater fish

Mangrove Forest covers a comparatively small area as it occurs only in tidal and estuarine areas from coastal mudflats as far upriver, and landward, as the limits of saline influence. It includes only those few species that can survive periodic exposure to wave action and inundation by tidal or brackish water. Its composition varies from place to place depending on the frequency of inundation and the salinity of the water. Pure Bakau stands occur in some parts of the mangrove and these are an important source of poles for scaffolding and piling and wood for charcoal production. Mangrove forest is rich in other resources that local communities harvest (crabs, nipah sugar, atap) and it is where prawns and fish breed, making it vital to local fisheries. The other forest types in Sarawak are neither extensive nor economically important.

Sarawak's forests provide its people with ecosystem services that include climate regulation, catchment protection, clean water and control of erosion, sedimentation and flooding. Ecosystem services are commonly taken for granted but are costly to repair or restore when breakdowns (e.g. floods, landslides) occur. Tropical forests play an essential role in the Earth's carbon cycle, absorbing about a quarter of carbon dioxide emissions generated by human activity. Their contribution to global climate regulation and climate change mitigation is vital to the global ecosystem and essential for human well-being and the planet's health.

One of the many rivers found in the rainforest.



Forest goods and values are very important to the State and in the lives of the people of Sarawak. Rural population obtain food (wild meat, fish and vegetables), materials to construct houses and make handicrafts (palm leaves, cordage, bark etc.), traditional medicines and cash income from collecting and selling non timber forest products (wild fruits and vegetables, rattans, oils, dammar, gaharu etc.). The forest's cultural, recreational, spiritual and aesthetic values have significance for urban as well as rural population and are the foundation of the eco-tourism industry. The wealth of Sarawak's forest biodiversity has as yet untapped potential as the basis for a biotechnology industry that could produce products ranging from nutritional supplements and species to cosmetics, perfumes and ornamental plants. Sarawak's forests store genetic resources that are among the richest in the world.

The forestry and timber industry are important to the State and have played a significant role in Sarawak's socio-economic development. The timber industry remains one of the major contributors in terms of export earnings to the State (after LNG, Petroleum & Petroleum products and Palm Oil). In 2021, the total export value for logs and timber products was RM3.9 billion (USD 0.93 billion). The forestry sector contributed RM400-500 million annually to the State revenue.



*Mat-weaving with rattan:
a common rural handicraft*



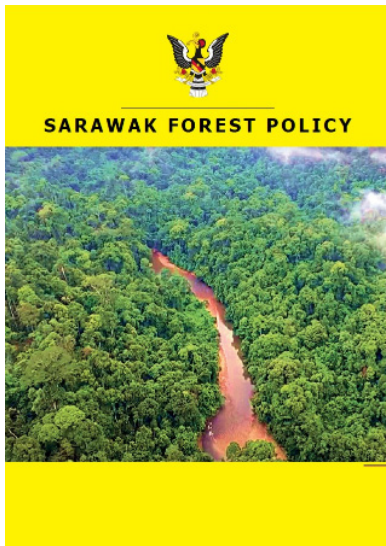


1.2 Sarawak's Forest Policy

Land and forests are under the jurisdiction of the State, as stipulated by the Federal Constitution of Malaysia (Article 74(2)) ('...the Legislature of a State may make laws with respect to any of the matters enumerated in the State List ...'). Land and forests are in the State List so each State government has complete jurisdiction over its respective forest resources, formulates its own forest policy, enacts its own laws and deposits forest revenues into its State Treasury.

This policy aimed to (i) ensure sufficient and security of forest area in supplying all the needs for the inhabitants and (ii) encourage the export of timber, which is surplus to domestic needs as well as maintaining and increasing the export of minor forest products.

The Sarawak Forest Policy 2019 is an official statement of the State Government on forestry and related issues for the needs of managing forest and marine in Sarawak which consist of:-



Sarawak Forest Policy, 2019

In 2019, Sarawak Forest Policy has been revised to replace the previous Statement of Forest Policy 1954.

1. Provision of sufficient forest area and marine ecosystems for the benefit of the present and future generations of Sarawak to:-
 - i. Ensure sound environment and climate of the State; safeguarding of soil fertility, and continuous supplies of water for domestic and industrial use, irrigation and general agricultural purposes; and prevention of damage by flooding and erosion to rivers and to agricultural land;
 - ii. Supply in perpetuity all forest resources for the benefit of economy, agriculture, inland fisheries, domestic and other industries; and
 - iii. Maintain and preserve the marine ecosystem for the benefit of economy, fisheries, domestic and industries related to forestry.

2. Management of Permanent Forest Estate (PFE) for the benefit of economy, social and environment in accordance with the principles of Sustainable Forest Management (SFM).
3. Emphasis on good management of forest areas within the state land and alienated land.
4. Sustainable production of forest resources for the needs of domestic and export markets.

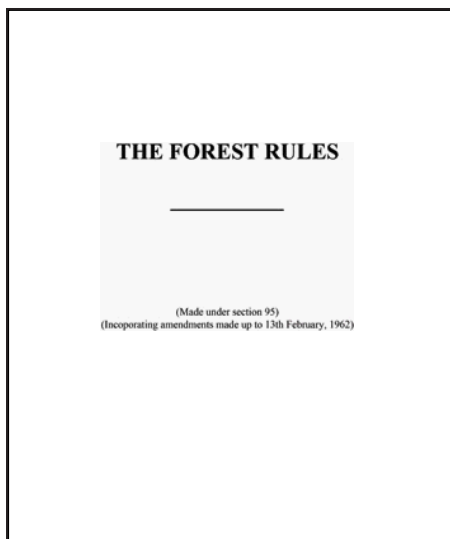
1.3 Governing Legislations

The legislation on forestry was in existence as early as 1919, the year the Forest Rules was gazetted and the FDS was established. These Rules were followed by an Order, providing for the constitution and maintenance of reserved forests, which was gazetted as the Forest Reservation Order, 1920. Sarawak adopted a Statement of Forest Policy, Colony of Sarawak in 1954. The State issued Forest Rules in 1954 and amends the Rules periodically.

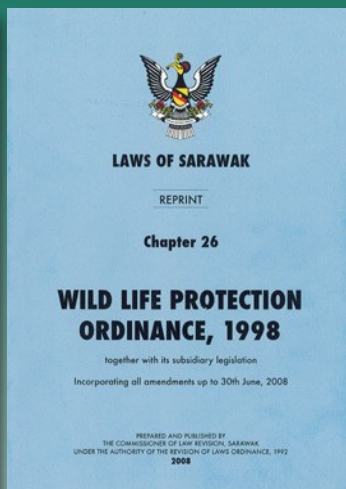
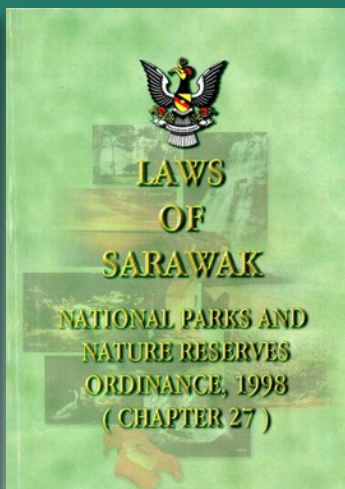
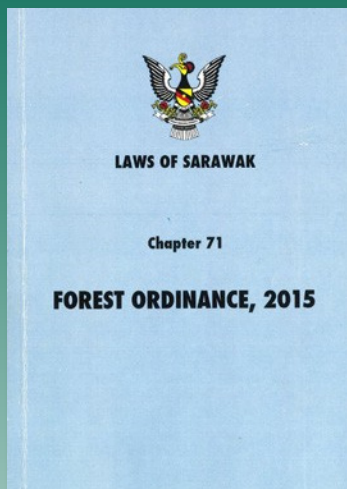
Sarawak's statutes cover the whole scope of forestry activities including those from planted forest, provision of legal access and rights to harvest to approval of management plans and compliance with all codes of practice for harvesting operations.

The legislation comprises ordinances, orders, regulations, rules and legal instruments such as the FTL and DF Circulars issued from time to time that broadly cover log harvesting, royalty collection, log transportation and compliance with import and export requirements. The State periodically revises and amends the legislation in order to address changing circumstances.

Currently, the three major ordinances that govern forests administration and forestry activities in Sarawak are the Forests Ordinance, 2015, the National Parks and Nature Reserves Ordinance, 1998 and the Wild Life Protection Ordinance, 1998.



The Forest Rules, 1954



The main forestry laws in Sarawak

The Forests Ordinance, 2015 (Chapter 71) is the principal law regulating the taking of log and timber produce from Sarawak's forests. It regulates inter-alia the issuance of timber licenses, logging in concession areas and payment of royalty and other statutory contributions by licensees.

The Wild Life Protection Ordinance, 1998 (Chapter 26) provides for the establishment of Wildlife Sanctuaries and protection of both plant and animal. The list of Totally Protected and Protected animals and plants are stipulated in the First Schedule and Second Schedule of the Ordinance respectively.

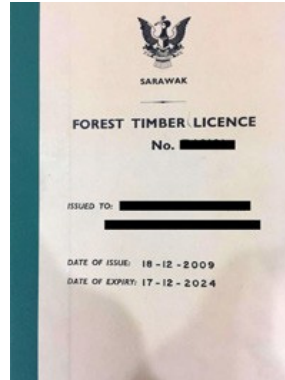
The National Parks and Nature Reserves Ordinance, 1998 (Chapter 27) provides for the constitution, maintenance and control of National Parks and Nature Reserves in Sarawak.

Other related laws and regulations include Sarawak Timber Industry Development Corporation Ordinance, 1973 which provide for the establishment of the Sarawak Timber Industry Development.

1.4 Licensing

Any company or person involves in the forestry operations must obtain licence issued by the authority of the State.

*Forest Timber Licence
issued by the FDS*



1.5 Sources of Logs and Timber Products

The logs and timber products are sourced from natural forests, planted forests or imported from places outside Sarawak.



*Logs harvested
from natural forest*

1.6 Definition of Legality

'Legality' is defined as logs harvested by licensed persons from approved areas and verified by the relevant authorities in accordance with the laws, regulations and procedures pertaining to forestry and trade in Sarawak.

1.7 Regulating Agencies

The State Government has a fully coordinated institutional basis to effectively and efficiently regulate and optimise Sarawak's forest resource potential.

The regulating forestry agencies namely FDS, STIDC and HTSB are under the purview of MUDeNR. The Ministry formulates the State's policies amongst others on land, forests, minerals, timber, environment and other natural resources. Each of the Sarawak Regulatory Agencies has developed formal procedures to govern their specific regulatory functions.

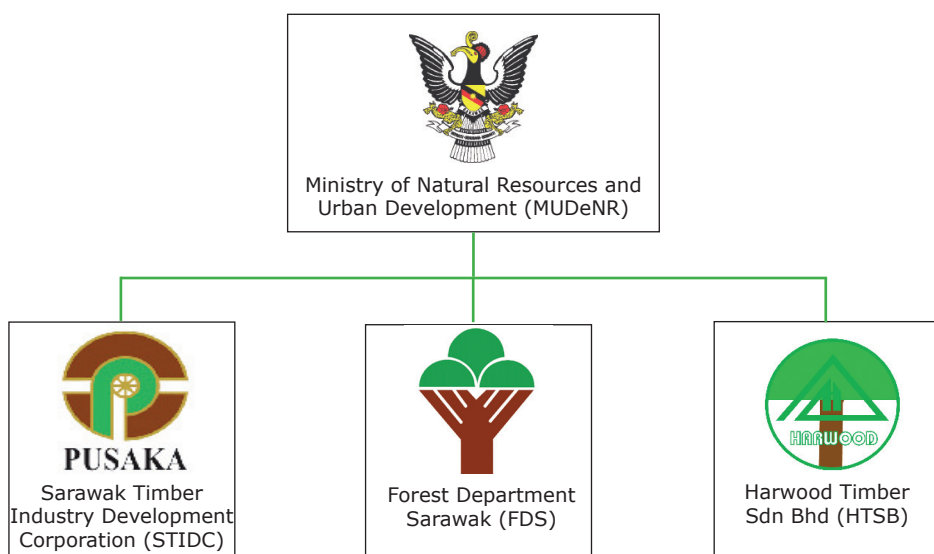


Figure 1
Institutional framework for regulating and managing Sarawak's forests and timber industry

FDS provides licensing for timber concessions approval of GP, DP/Road Plan, PEC, AHP, PHC, revenue assessment, issuance of Removal Pass and to carry out preventive / enforcement / compliance activities at any point along the chain of custody from the licence area to the mill/ export point.

STIDC regulates and controls the establishment of timber processing mills, manufacture of timber products, sales, distribution and marketing of timber and timber products as well as to set or determine the manufacturing standards and quality, and trade practices of the timber industry in Sarawak.

HTSB is a subsidiary company of STIDC. HTSB inspects logs and issues ECC or ExCC for removal of logs to the mill and export point. HTSB also monitor the movement of vessels and land vehicles transporting logs from one destination to another within Sarawak by issuing SP and LTP.

The three agencies; FDS, STIDC and HTSB, are directly involved in activities to implement the legally-based control processes that encourage and enforce compliance with statutory requirements and ISO-certified procedures. Each agency has a specific role to play. Together they developed and implemented the Inter-agency SOPs for Performance of Forestry Functions in Sarawak that covered a range of forestry operations, including compliance with harvesting (licence) conditions, revenue collection and log movement. The SOPs established clarity of roles and responsibilities, standardised, streamlined and improved work flow and enhanced operational cost-effectiveness. They thus eliminate overlap of jurisdiction and execution as well as maintained elements of check-and-balance. The agencies are mutually independent but communicate and work closely together according to the precepts of these Inter-Agency SOPs to track timber from the forests to the point of issue of Customs Export Declaration Form (K2).

The three agencies collaborate with other related enforcement agencies to effectively enforce forest-related legislations and to curb illegal activities.



2.0 Sarawak Timber Legality Verification System

2.1 Sarawak Timber Legality Verification System

STLVS is a legality system covering the process of licensing, harvesting, transporting, manufacturing and trading of logs and timber products in accordance with the existing laws, regulations and procedures governing forests and timber trade (including the importation of logs and timber products) in Sarawak. It governs the forestry management and operations as well as the supply chain of timber products.

Timber traceability in Sarawak starts from the path taken by the movement of logs from the forests (natural or PFs) to either the mills or export points, including log identification, recording of production, royalty assessment and control of log movement. Cross checking is carried out to ensure that the logs in the supply chain are verified legal.

STLVS consists of 6 Principles:

Principle 1 - Right to Harvest

Principle 2 - Forest Operations

Principle 3 - Statutory Charges

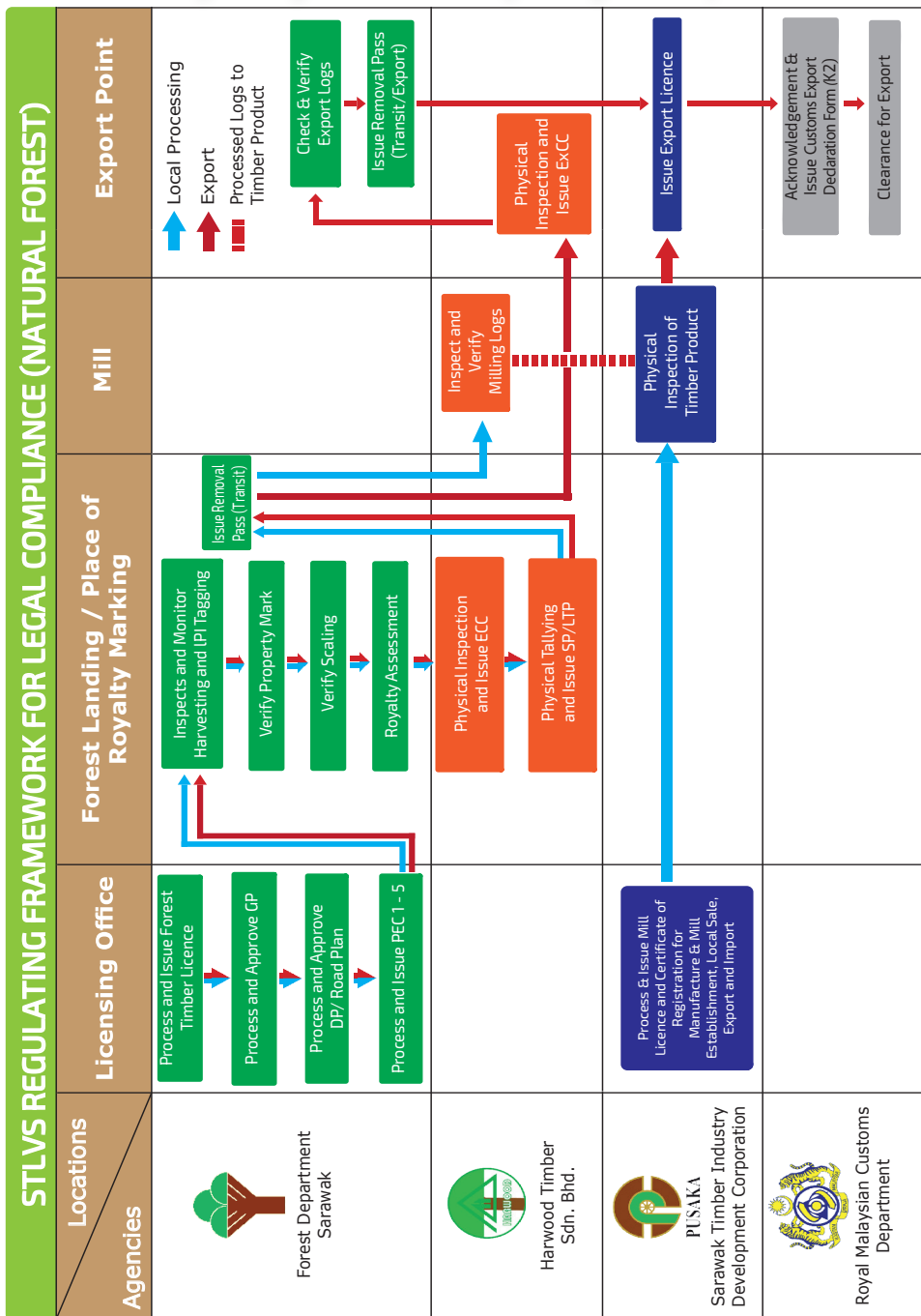
Principle 4 - Other User Rights

Principle 5 - Mill Operations

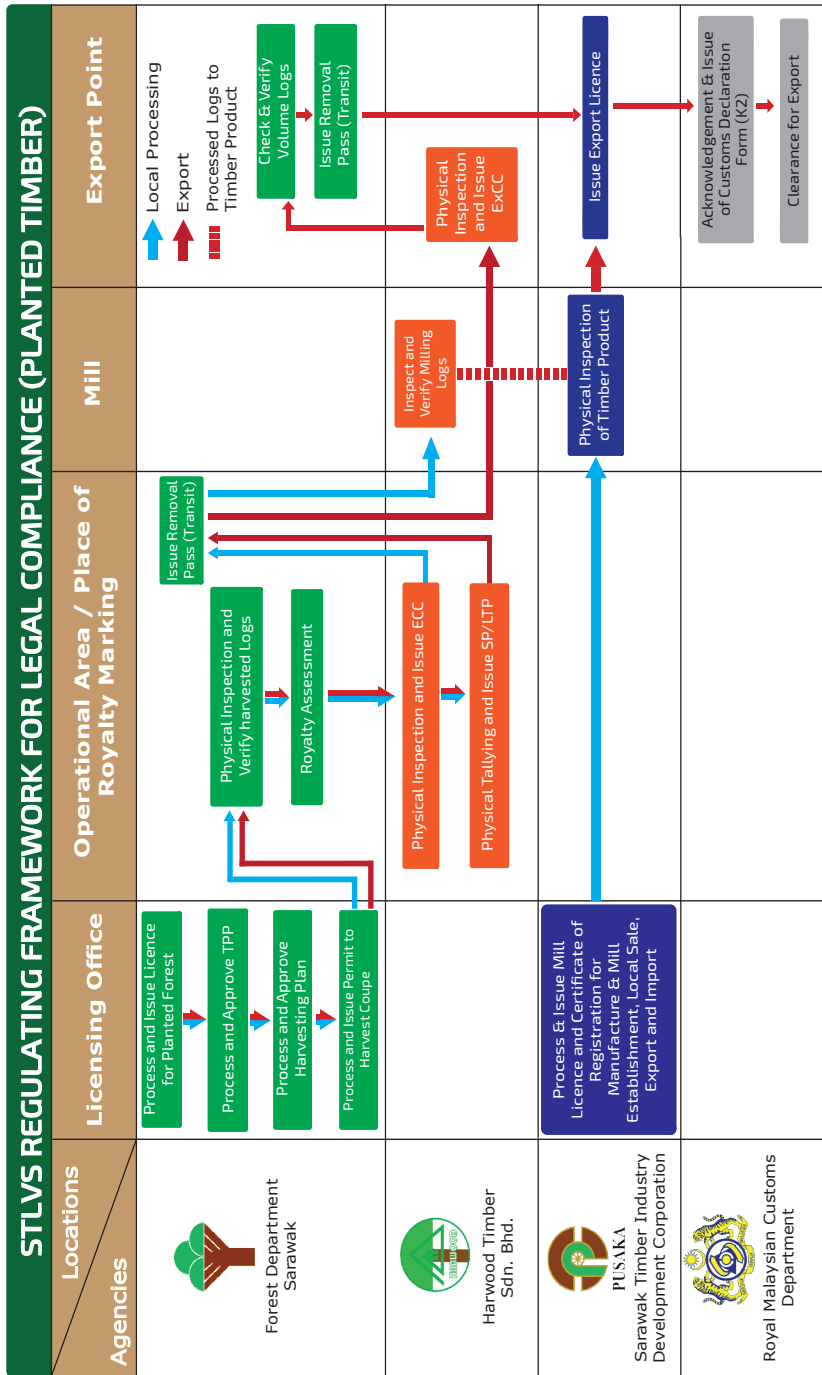
Principle 6 - Trade and Customs

STLVS Regulating Framework for Legal Compliance

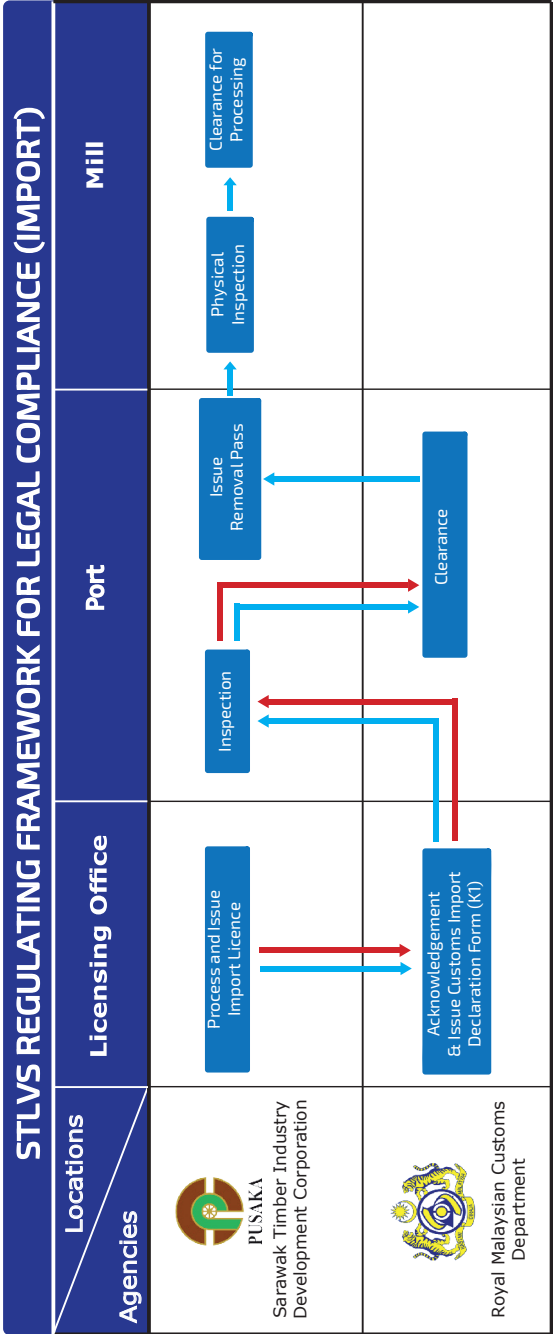
a. Natural Forest



b. Planted Timber



c. Import



Note₁ : Department of Agriculture issues Import Permit with a pre-requisite Import Licence from STIDC for importation of regulated timber and timber products. Conduct (i) joint inspection with STIDC at port, and (ii) joint inspection with STIDC at the mill's log pond for timber imported via open sea.

Note₂ : For timber imported via open sea, STIDC issues Removal Pass upon clearance by RMCD and follow with physical inspection at mill's log pond before clearance for processing.

 - Timber
 - Timber Products

2.2 Principles and Criteria

Table 1

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 1	Right to harvest		
Criterion 1.1	Licence for Harvest <ul style="list-style-type: none"> Any person who intends to harvest forest produce from PFEs, SL and AL must obtain an approval from the MUDeNR or DF FTL will be issued by FDS Any person who intends to establish, maintain and harvest a crop of trees on any land must obtain a LPF from the DF. 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 (Chapter 71) Forest Rules, 1962 The Forests (Planted Forest) Rules, 1997 The Wild Life Protection Ordinance, 1998 		
Responsibility	<ul style="list-style-type: none"> MUDeNR FDS 		
Verification Procedures	<ol style="list-style-type: none"> FDS will process the application, determine the availability of the area, carry out log stand verification, verifies the status of the land with Department of Land and Survey and submit comments and recommendations for decision For FTL:- <ol style="list-style-type: none"> More than 1 year, the application shall be approved by the Minister 1 year or less, the application is approved by the DF For LPF, FDS shall verify the TPP and prepare the licence to be endorsed by the Minister 		
Output	FTL and LPF		
ISO Reference	-		

Table 2

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 1	Right to harvest		
Criterion 1.2	Environmental Impact Assessment and Protection <ul style="list-style-type: none"> No EIA study report required for virgin forest area For re-entry with area more than 500 hectares, and/or within a gazetted water catchment area, EIA study report approved by the NREB is required. 		
Legislative Reference	<ul style="list-style-type: none"> The Natural Resources and Environment Ordinance (Chapter 84) [Section 11A. (1) (c)]. The Natural Resources and Environment (Prescribed Activities) Order, 1994, Item 2 of First Schedule. 		
Responsibility	<ul style="list-style-type: none"> NREB 		
Verification Procedures	i. NREB to evaluate the EIA study report prepared by registered EIA consultants for approval ii. NREB to approve EIA study report and issue Letter of Undertaking of EIA approval conditions		
Output	EIA Report Approval Certificate		
ISO reference	MS ISO 9001:2015 – Scope of Registration: The Management of EIA Process.		

Table 3

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 1	Right to harvest		
Criterion 1.3	Forest Management Planning <ul style="list-style-type: none"> Planning of management and harvesting activities of FTL and LPF are approved by FDS 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 (Chapter 71) Forest Rules, 1962 The Forests (Planted Forest) Rules, 1997 The Wild Life Protection Ordinance, 1998 		
Responsibility	<ul style="list-style-type: none"> FDS 		
Verification Procedures	<p>For FTL more than 1 year:-</p> <ol style="list-style-type: none"> FDS to evaluate and approve GP for Hill Forests FDS to evaluate and approved DP/Road Plan for Hill Forests FDS to evaluate and approve PEC map for Hill and Swamp Forests FDS to issue PEC with operations 1 – 5 (Hill) or operations 1 - 4 (Swamp) <p>For FTL less than 1 year:-</p> <ol style="list-style-type: none"> FDS to evaluate and approve PEC map FDS to issue PEC with operations 1 – 5 (Hill) or operations 1 - 4 (Swamp) <p>For LPF:-</p> <ol style="list-style-type: none"> Natural forests prior to conversion of land into PF <ol style="list-style-type: none"> FDS to evaluate and approve GP (in line with TPP) FDS to evaluate and approve the coupe for forest plantation development FDS to evaluate and approved DP/Road Plan FDS to issue PEC with operations 1 – 5 (Hill) or operations 1 - 4 (Swamp) Planted forests <ol style="list-style-type: none"> FDS to evaluate and approve coupe to be harvested FDS to evaluate and approve AHP FDS to carry out ground verification and endorsed PHC 		
Output	<ul style="list-style-type: none"> Approved GP Approved DP / Road Plan Approved PEC Approved AHP / PHC 		
ISO reference	–		

Table 4

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 2	Forest operations		
Criterion 2.1	Demarcation of Boundaries and Areas for Protection <ul style="list-style-type: none"> Confirmation of boundaries of licence, coupe, block or any areas prohibited from harvesting to ensure that such boundaries have been clearly demarcated on the ground based on the approved DP/Road Plan or PEC or AHP. 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 (Section 40(1)) Forest Rules, 1962 (Rule 10) 		
Responsibility	<ul style="list-style-type: none"> FDS 		
Verification Procedures	<ol style="list-style-type: none"> To process the application for Pre-felling Inspection. To carry out the field verification to confirm the surveyed boundaries for licence, coupe, block or any areas prohibited from harvesting have been clearly demarcated on the ground based on the approved DP/Road Plan or PEC or AHP. 		
Output	<ul style="list-style-type: none"> Approved Pre-felling Inspection Report 		
ISO reference	-		

Table 5

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 2	Forest operations		
Criterion 2.2	Tree Enumeration <ul style="list-style-type: none"> To confirm tree enumeration has been conducted before harvesting 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 (Sections 40 (1)(a)) 		
Responsibility	<ul style="list-style-type: none"> FDS 		
Verification Procedures	<ol style="list-style-type: none"> To carry out 10% checking of tree enumeration submitted by licensee To prepare coupe Inventory Analysis report 		
Output	<ul style="list-style-type: none"> Approved Pre-felling IR 		
ISO reference	-		

Table 6

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 2	Forest operations		
Criterion 2.3	Control of Timber Production <ul style="list-style-type: none"> To ensure the harvesting is within the coupe/block with valid PEC To ensure the harvested trees are in compliance with allowable diameter cutting limits To ensure the actual production volume of timber within approved limit To ensure all logs are royalty assessed 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 (Section 64) 		
Responsibility	<ul style="list-style-type: none"> FDS 		
Verification Procedures	<ul style="list-style-type: none"> i. FDS to inform Licensees and HTSB on the approved Production Limit outlined, in the form of RQ and EQ approved by Minister ii. FDS to conduct regular monitoring to ensure compliance of harvesting operations and log production iii. FDS to ensure all the logs are properly tagged with LPI, embossed with property mark, and registered for royalty assessment 		
Output	<ul style="list-style-type: none"> Daily Production Return Removal Pass (Royalty) Log Specification Form (Royalty) 		
ISO reference	-		

Table 7

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 2	Forest operations		
Criterion 2.4	Log Transportation <ul style="list-style-type: none"> To ensure all royaltied logs are inspected and issued with ECC or ExCC To ensure all logs transported are accompanied with Removal Pass (Transit) 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 – [Section 40, 63, 64] Forest Rules, 1962 - [Rule 22 (1) (2) (5), 23] 		
Responsibility	<ul style="list-style-type: none"> FDS HTSB 		
Verification Procedures	<ol style="list-style-type: none"> FDS to issue Removal Pass (Transit) for all royalty assessed logs transported from landing site/place of royalty marking to CDC/mill/export point HTSB to conduct inspections to confirm the logs are as per Log Specification Form (LSF) HTSB to issue ECC for all logs, subsequently at export point an ExCC shall be issued for export logs HTSB to issue SP/LTP for logs transported by river/land FDS to carry out enforcement for compliance of log movement requirements 		
Output	<ul style="list-style-type: none"> Removal Pass (Transit) ECC ExCC SP LTP 		
ISO reference	-		

Table 8

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 2	Forest operations		
Criterion 2.5	Workers' Safety and Health <ul style="list-style-type: none"> Workers are legally employed, trained, insured and provided with safe working environment 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 [Section 50(2)] Occupational Safety and Health Act, 1994 [Section 15(1) & 15 (2), Section 16, Section 32] Employees' Social Security Act, 1969 (SOC SO Act) [Section 5] Workmen's Compensation Act, 1952 (Act 273) [Section 26] Immigration Act 1959/63 [Section 66(1)] 		
Responsibility	<ul style="list-style-type: none"> FDS DOSH SOC SO LDS IDM 		
Verification Procedures	<ol style="list-style-type: none"> FDS to ensure every employee is insured IDM to ensure non-resident employee obtain a permit or pass to work in Sarawak LDS to ensure non-Malaysian employees to be insured and to handle compensation claims in respect of occupational accidents SOC SO to ensure all Malaysian employees are covered under Employment Injury Scheme DOSH to enforce occupational safety and health at workplace, include safety and health policy, training, protective clothing and safety equipment and to ensure basic accommodation and facilities in the base camps 		
Output	<ul style="list-style-type: none"> Work permit or pass Insurance 		
ISO reference	<ul style="list-style-type: none"> ISO 45001:2018 - Occupational Health and Safety Management Systems ISO 9001:2015 - Quality Management Systems 		

Table 9

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 3	Statutory charges		
Criterion 3.1	Royalty and Fees <ul style="list-style-type: none"> To ensure royalty, premium, cess and associated fees are paid 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 (Section 45, 46, 47, 48) Forest Rules: Rule 22 (5) 		
Responsibility	<ul style="list-style-type: none"> FDS 		
Verification Procedures	i. FDS to ensure all logs are embossed with JH Hammer Mark ii. FDS to issue Removal Pass (Royalty) or Royalty Certificates iii. FDS to issue bill of payment		
Output	<ul style="list-style-type: none"> Bill of payment 		
ISO reference	-		

Table 10

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 4	Other users' rights		
Criterion 4.1	Users' Right by Natives <ul style="list-style-type: none"> Area with gazetted NCR land are excluded from licence area Native rights shall be respected 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 [Sections 8, 18, 21, 31]] Land Code (Chapter 81) 		
Responsibility	<ul style="list-style-type: none"> FDS 		
Verification Procedures	i. Boundaries of licensed area updated by FDS to exclude gazetted NCR land ii. FDS to engage consultations with the local communities within the licensed area to verify NCR claims		
Output	<ul style="list-style-type: none"> Gazette notification Licence Conditions 		
ISO reference	-		

Table 11

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 5	Mill operations		
Criterion 5.1	Issuance/renewal of Mill Licence and Terms and Conditions of Operations <ul style="list-style-type: none"> To register any person or company who intends to establish, manage or operate any plant, factory or premises for timber industry 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 (Section 62) The Sarawak Timber Industry Development Corporation Ordinance, 1973 The Sarawak Timber Industry (Registration) Regulations, 2008 		
Responsibility	<ul style="list-style-type: none"> STIDC 		
Verification Procedures	i. STIDC to process and approve application for mill licence		
Output	<ul style="list-style-type: none"> Licence to Operate Sawmill Certificate of Registration (Manufacture of Establishment of Mills) 		
ISO reference	-		

Table 12

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 5	Mill operations		
Criterion 5.2	Material Input and Output		
	<ul style="list-style-type: none"> To ensure incoming logs to the mills are legal To ensure company submit monthly IPR to STIDC 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 The Forest Rules, 1962 The Sarawak Timber Industry Development Corporation Ordinance, 1973 The Sarawak Timber Industry (Registration) Regulations, 2008 		
Responsibility	<ul style="list-style-type: none"> FDS HTSB STIDC 		
Verification Procedures	<ul style="list-style-type: none"> i. STIDC and HTSB to inspect incoming logs ii. HTSB to issue IR or IRPF iii. STIDC to ensure mill operators to submit IPR monthly 		
Output	<ul style="list-style-type: none"> IR / IRPF IPR 		
ISO reference	-		

Table 13

Region	SARAWAK	Sources of timber	PFE, SL & AL
Principle 5	Mill operations		
Criterion 5.3	Workers' Safety and Health <ul style="list-style-type: none"> Workers are legally employed, trained for their job function and are provided adequate safety, health and insurance 		
Legislative Reference	<ul style="list-style-type: none"> Occupational Safety and Health Act, 1994 [Section 15(1) & 15 (2), Section 16, Section 32] Employees' Social Security Act, 1969 (SOC SO Act) [Section 5] Workmen's Compensation Act, 1952 (Act 273) [Section 26] Immigration Act, 1959/63 [Section 66(1)] 		
Responsibility	<ul style="list-style-type: none"> DOSH SOC SO LDS IDM 		
Verification Procedures	<ol style="list-style-type: none"> IDM to ensure non-resident employee obtain a permit or pass to work in Sarawak LDS to ensure non-Malaysian employees to be insured and to handle compensation claims in respect of occupational accidents SOC SO to ensure all Malaysian employees are covered under Employment Injury Scheme DOSH to enforce occupational safety and health at workplace, include safety and health policy, training, protective clothing and safety equipment 		
Output	<ul style="list-style-type: none"> Work permit or pass, insurance, DOSH registration number 		
ISO reference	<ul style="list-style-type: none"> ISO 45001:2018 - Occupational Health and Safety Management Systems ISO 9001:2015 - Quality Management Systems 		

Table 14

Region	SARAWAK	Sources of timber	PFE, SL, AL & Imported
Principle 6	Trade and Customs		
Criterion 6.1	Registration of Companies <ul style="list-style-type: none"> To register any person or company who intends to carry out a timber activity (manufacture, local sales, export & import) after STIDC is satisfied that the applicant has fulfilled the requirements, i.e. pay the registration fee and submit the following basic documents: <ul style="list-style-type: none"> Registration with CCM or ROB 		
Legislative Reference	<ul style="list-style-type: none"> The Sarawak Timber Industry Development Corporation Ordinance, 1973 The Sarawak Timber Industry (Registration) Regulation, 2008 		
Responsibility	<ul style="list-style-type: none"> STIDC 		
Verification Procedures	<ul style="list-style-type: none"> i. To receive application and verify supporting documents ii. To approve and issue Certificate of Registration 		
Output	<ul style="list-style-type: none"> Certificate of Registration 		
ISO reference	<ul style="list-style-type: none"> MS ISO 9001:2015 – Registration of Individuals /Companies Involved in the Establishment of Mills, Manufacturing, Sale, Distribution and Marketing of Timber and Timber Products in Sarawak 		

Table 15

Region	SARAWAK	Sources of timber	PFE, SL, AL & Imported
Principle 6	Trade and Customs		
Criterion 6.2	Local Trade		
	<ul style="list-style-type: none"> To ensure the timber products produced at mill are clearly segregated and marked 		
Legislative Reference	<ul style="list-style-type: none"> Forests Ordinance, 2015 The Forest Rules, 1962 The Forest (Planted Forests) Rules, 1997 The Sarawak Timber Industry Development Corporation Ordinance, 1973 The Sarawak Timber Industry (Registration) Regulations, 2008 		
Responsibility	<ul style="list-style-type: none"> STIDC 		
Verification Procedures	<ul style="list-style-type: none"> i. To conduct physical inspection at mill to verify incoming logs ii. To conduct physical inspection at mill to ensure that the legal material purchased are clearly marked and segregated 		
Output	<ul style="list-style-type: none"> Report 		
ISO reference	-		

Table 16

Region	SARAWAK	Sources of timber	Imported
Principle 6	Trade and Customs		
Criterion 6.3	Import Regulations		
	<ul style="list-style-type: none"> To issue import permit for logs and timber products imported into Sarawak 		
Legislative Reference	<ul style="list-style-type: none"> The Sarawak Timber Industry Development Corporation Ordinance, 1973 Sarawak Timber Industry (Registration) Regulations, 2008 Customs Act, 1967 Customs (Prohibition of Imports) Order 2017 Customs Prohibition of Imports) (Amendment)(No.2) Order 2019 Plant Quarantine Act, 1976 		
Responsibility	<ul style="list-style-type: none"> STIDC 		
Verification Procedures	<ul style="list-style-type: none"> i. STIDC to process and issue Import Permit for logs and other timber product ii. STIDC to carry out physical inspection iii. STIDC to affix tagging iv. STIDC to issue Removal Pass 		
Output	<ul style="list-style-type: none"> Import Permit 		
ISO reference	<ul style="list-style-type: none"> ISO 9001: 2015 : Electronic Issuance of Export and Import Licences for Logs and Timber Products in Sarawak 		

Table 17

Region	SARAWAK	Sources of timber	Imported
Principle 6	Trade and Customs		
Criterion 6.4	Transportation of Imported Timber and Timber Products		
	<ul style="list-style-type: none"> To ensure imported logs and timber products are clearly verified and identified 		
Legislative Reference	<ul style="list-style-type: none"> Sarawak Timber Industry Development Corporation Ordinance, 1973 Sarawak Timber Industry (Registration) Regulations, 2008 Customs (Prohibition of Exports) Order 2017 Customs Prohibition of Exports) (Amendment) Order 2019 		
Responsibility	<ul style="list-style-type: none"> STIDC 		
Verification Procedures	<ol style="list-style-type: none"> To conduct physical inspection of logs and other timber products upon arrival at ports To issue STIDC Removal Pass 		
Output	<ul style="list-style-type: none"> STIDC Removal Pass 		
ISO reference	-		

Table 18

Region	SARAWAK	Sources of timber	PFE, SL, AL & Imported
Principle 6	Trade and Customs		
Criterion 6.5	Export Regulations		
	<ul style="list-style-type: none"> To issue export licence for logs and timber products 		
Legislative Reference	<ul style="list-style-type: none"> Sarawak Timber Industry Development Corporation Ordinance, 1973 Sarawak Timber industry (Registration) Regulations, 2008 Sarawak Timber Industry (Grading) Regulations, 2008 Customs (Prohibition of Exports) Order 2017 Customs Prohibition of Exports) (Amendment) Order 2019 		
Responsibility	<ul style="list-style-type: none"> STIDC / RMCD 		
Verification Procedures	<ol style="list-style-type: none"> To process and carry out physical Inspection (if applicable) for logs and timber products To approve and issue Export Licence 		
Output	<ul style="list-style-type: none"> Customs Export Declaration Form (K2) 		
ISO reference	ISO 9001: 2015: Electronic Issuance of Export and Import Licences for Logs and Timber Products in Sarawak		

A full-page background image showing a man in a red hard hat, orange high-visibility vest, and khaki pants. He is holding a clipboard and looking at a large log. The log has a small white tag with a red logo and some text. There are many other logs stacked in the background.

3.0 List of Sample Documents

Attachment 1

Removal Pass (Royalty) issued by FDS

F. 5 (Revised /81)

ROYALTY

FOREST DEPARTMENT, SARAWAK

REMOVAL PASS

FOR FOREST PRODUCE TAKEN UNDER LICENCE

(Issued under rule 22 of the Forest Rules) ((

No. C 462277/761
20

(This form must be surrendered to the Forest Officer or Customs Officer HTSB at the destination specified below).

This pass authorizes [redacted] (name of licensee)

to remove from Logging block to [redacted]

by Logging Truck (state mode of conveyance) the

forest produce described below, taken under Licence No. [redacted]

from Sut-Gaant-Forest w/plan (state locality), Coupe No. [redacted]

Description of Forest Produce

Batch No.	Specification Log Serial No.	Species	No. of Pieces	Volume m ³	JH No.
SB0222A01	M. 1172	MRTA	4	433.2940	JH 289 PM SSC
	TO M. 1371	JELU	3		
		MSWA	2		
		MYTO	1		
		GFW	144		
200					

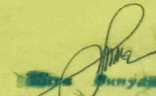
Revlog Ref. No. SP/RO/2022 102 1/4 10/6


Date of issue 14 February 2022

Date of expiry RM

[NOTE: Logs must be accompanied by a detailed specification.]

PNMB, Kch. 2018


 Section Forest Officer
 Pegawai Hutan Wilayah
 Kapit.



Attachment 2

Royalty Certificate issued by FDS

Batch No	Log Serial No	Species	Quantity	Net Volume (m ³)
SB0222A01	M01172 - M01371	ASAM	51	107.4641
		BINU	49	113.3256
		DURN	1	2.1490
		GERO	1	2.8775
		JELU	3	9.2954
		KEBA	4	10.2273
		KPXX	16	38.5643
		MECN	8	16.9184
		MRTX	49	91.3981
		MSWA	2	3.8248
		NYTO	1	1.0711
		PERA	1	0.6804
		PTAI	1	3.2679
		TERA	4	9.8254
		TERE	6	15.4088
		TPHN	1	3.0064
UBAH	1	1.3496		

RA Reference No KP/RO/2022/02/14/016 These logs are certified for

Place of Royalty Marking (PoRM) (i) Export []

Licensee Account No SB72HWT3491 (ii) Local processing [✓]

Date of royalty 14/02/2022

Name of Company Representative

Government Hammer Mark JH283

Property Hammer Mark SSC

** This is a computer generated document. No signature is required.

Endorsement Clearance Certificate issued by HTSB

HARWOOD TIMBER SDN BHD

Company No. 132584 - W

(A wholly - owned subsidiary of STIDC)

ECC No: 608395

Checked by: [Signature]

ENDORSEMENT CLEARANCE CERTIFICATE FOR RESERVATION QUOTA LOGS

MOHD RAZIB BUJANG (Under Section 64(5) of Forests Ordinance, 2015 Cap.71)

To: Officer In-Charge
Forest Department

WILAYAH KUCHING

This is to certify that the following logs have been satisfactorily inspected at [Redacted]

For delivery to [Redacted]

Details of the logs are as follows:

Licence No.	Log Serial No.	RP/ No.	Species	Pieces	Volume (m3)
078568	m2195	C356422	MLH	8	17.6247
	m2233				
078568	m2368	C356423	MLH	13	19.9443
	m2508				
Total				21	37.5690

For Harwood Timber Sdn Bhd:

[Signature]
Authorized Signatory

Name: AZAHAR BIN JEDLI



710117-11-5109

Date: KCH 0355

DATE: 22/5/21 TIME: 5.00 pm

Attachment 4

Land Transportation Pass issued by HTSB

HARWOOD TIMBER SDN BHD
(A wholly-owned subsidiary of STEDC)
 Company No. 132584-W

Appendix 9

KLH/2016/04/C-0010-01
LAND TRANSPORTATION PASS
 FOR THE TRANSPORTATION OF LOGS TO LOCAL
 LICENCED MILL
(Under Section 67A5) of the Forests Ordinance)

Serial No. HTWT: 88919
 Region: Kuching

This is to certify that Lotry no: Q8-D 8805

owned by [REDACTED]

is authorised to transport Sarawak round logs as described below:


From : [REDACTED]

To : [REDACTED]

Number	Validity		Quota		Non-Quota	
	From	To	Pieces	Volume MU	Pieces	Volume MU
B-963622	6/4/16	2/4/16			61	23.0802
Grand Total					61	23.0802

Confirmed by: [Signature]
 Name: IAU AL LOH
 I.C. No: 8762818-5859
 Date & Time: 07.04.16 2.00pm

For Harwood Timber Sdn Bhd
 Name: POHUA M R. SELI
 Date: 751019/13-5421
 KCH 0238
 DATE: 27/16 TIME: 12.00pm



"Noting as this Pass" shall operate as evidence the authorised transporter authorised in technology to comply with all the relevant legislation, rules, regulations and guidelines at the material time in Malaysia."

Shipping Pass issued by HTSB

[illegible]

Attachment 6

Removal Pass (Transit) issued by FDS

F. 5 (Revised) /81

TRANSIT ELL NO: 669089
SR NO: A26069

FOREST DEPARTMENT, SARAWAK

REMOVAL PASS No. C 457988/615
20

FOR FOREST PRODUCE TAKEN UNDER LICENCE
(Issued under rule 22 of the Forest Rules) CC, RFO Sibu.

(This form must be surrendered to the Forest Officer or Customs Officer HTSB at the destination specified below).

This pass authorizes [redacted] (name of licensee)

to remove from Nanga Bawai camp A to [redacted]

by [redacted] Sibu (state mode of conveyance) the

forest produce described below, taken under Licence No. [redacted]

from [redacted] (state locality), Coupe No. [redacted]

Description of Forest Produce

Batch No.	Description	Quantity	Value	Royalty
SB0122A05	M-0680- MXTX	61		
	JELU	1		
SB0122A06	M-0879 LUIS	4	699.2314	
	M0880-M0995	13		
	TRIN	3		
	(4+G)	234		
		316		

7H 1175 C46254718
RFB N/A

1. PREPARED BY: Sura Bunyau
DATE: 7.02.2022
2. INSPECTED & SY: Alexander Selu
DATE: 7.02.2022
Revlog Ref. No. SAR 2022/02/07/001
Security No. 2022/02/4099Z/11001206

Date of issue 07 February 2022
Date of expiry 09 February 2022 RM

[NOTE: Logs must be accompanied by a detailed specification.]

PNMB, Kch, 2018

OSMAN BIN RAIM
Section Forest Officer
Pegawai Hutan Wilayah,
Kapit.

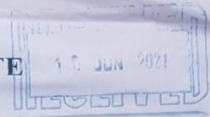
Attachment 7

Export Clearance Certificate issued by HTSB

FORESTS DEPARTMENT, SARAWAK

EXPORT CLEARANCE CERTIFICATE

(Section 64 (7) (a) of Forests Ordinance, 2015)



To: The Master of Conveyance

MV: CHITRAL

Entered into i-HENDIS	
Entered By:	Nor Azlina
Date:	16/6/2021
Time:	3:10 pm

ExCC No: B 012765

This is to certify that the timber specified below loaded on the conveyance MV: CHITRAL

Voyage No: 050

Complies with the requirements under Section 64(7) of the Forests Ordinance, 2015.

Exporter: [REDACTED]

Country of Destination: INDIA

Timber Licence No.	Removal Pass (Royalty) No.	Serial No.	Species	Pieces	Volume (m3)
[REDACTED]	C448136/478/20	A4228-A4427	MRTX/SLGB	4	8.1719
[REDACTED]	C448137/478/20	A4428-4627	TRXX/MLH/SLGB	129	315.2288
[REDACTED]	C448140/478/20	A4263-A4827	TRXX/MLH/SLGB	74	195.2713
[REDACTED]	C443141/478/20	A4282-A5020	MLH/MRTX/SLGB	132	245.8687
[REDACTED]	C450751/531/20	A5145-A5278	KP/KL/MT/SB	114	271.9599
[REDACTED]	C450752/531/20	A5279-A5398	KR/MT/MLH/SB	110	272.1780
[REDACTED]	C448034/476/20	A0995-A1043	MLH/KP/KR/MT/SB	50	143.1289
GRAND TOTAL				613	1453.8075

Issued by Harwood Timber Sdn Bhd (132584-W)

Date of issue: 15/06/2021

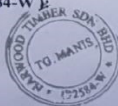
Date of expiry: 14/07/2021

Authorised Signatory

ABU BAKAR BIN TAJOL

Copy to: B Sarawak Forestry Corporation (SFC)

ii) Sarawak Timber Industry Development Corporation (STIDC)



Checked by: 15/06/21
3:00pm
 Meset Othman / Eclent
 Senior Log Inspector

Forests Ordinance Section 64(7)

- (a) No timber shall be loaded or transmitted onto any conveyance for export or removal from Sarawak until a certificate (hereinafter referred to as "Export Clearance Certificate") has been issued by the Director or any person authorized by him certifying that the timber does not form part of the reservation quota for licensed Sawmill in Sarawak referred to in subsection 1 (b).
- (b) The master of every conveyance carrying or towing timber for export or removal from Sarawak shall not leave or attempt to leave any port until and unless he has in his possession an Export Clearance Certificate provided to him by the person exporting or removing the timber from Sarawak.

Attachment 8

Inspection Report at Mill by HTSB



HARWOOD TIMBER SDN BHD

Company No. 132584-W
(A wholly-owned subsidiary of STIDC)
Harwood/12/12/02/0016
Inspection Report At Mill

IR-E2

ECC No: 683378 WD No: KHT/2022/00098

Date & Time Inspection Commenced: 07-02-22 - 2.20pm
Date & Time Inspection Completed: 07-02-22 - 3.00pm
Name of Company: [REDACTED] Activity: ☒ Sawmill
Place of Inspection: [REDACTED] ☐ Veneer
S P / TP No.: 196394 HWT Endor. No.: ☐ Plywood
RPT No.: C550015 RPT Validity Date: 01-01-22 - 30-01-22 ☐ Others
Mill License No.: K/123 DO/Despatch No.: N/A

T/Lic. No.	Removal Pass (Royalty) No.	Log Serial No.	Source	Arrival
			Pcs Volume M3	Pcs Volume M3
OTR52	C549611	M0601-M0780 (R)	38 27.4586	38 27.4586
	C549612	M0381-M0787 (R)	2 0.7753	2 0.7753
Total Endorsement Volume M3:			40 30.2339	40 30.2339

Data Entered by: 2

Date: 08-02-22



Milling Log		Export Log	
Pcs	Volume M3	Pcs	Volume M3
40	30.2339		
Total	40 30.2339		

WORK PERFORMED

- 100% Sighting on LPI and Log Tags ☒
- 10% Sampling Check
 - Species ☒
 - LPI No. ☒
 - Serial No. ☒
 - Property Mark ☒
 - JH Mark ☒
 - Measurement (When necessary) ☒
 - By Raft ☒
- Logs inspected i) on Ground ☒ ii) On Board ☐

REMARK

Satisfactory

Checked by: SULAIMAN MANTARIP

Inspected by:

ABDUL KHAID BOOM
7217-13-5963
KCH0520

DATE: 07/02/22 TIME: 3.15pm



Agreed by:

For Licensee / Supplier / Processor

Name: CHA TEA UN

IC No: 68071-13-5889

Date & Time: 07-02-22 - 3.50pm

Attachment 9

Licence to Operate Sawmill issued by STIDC

F. 12 (revised/90)

LICENCE TO OPERATE A SAWMILL ISSUED UNDER THE FORESTS ORDINANCE, 2015

No. of Licence **K/200**

This Licence authorizes _____ of

_____ to operate a Sawmill,
as specified hereunder for a period of one year, subject to any rule or order made under the Forests Ordinance, 2015, and to the conditions cited below:-

- I. *Site*
- (a) District _____
 - (b) Site _____
 - (c) Title to site _____
 - (d) Description of, and title to log ponds _____ - _____

- II. *Description of Sawmill*
- (a) Type of mill _____
 - (b) Type, make, power and number of engine _____
 - (c) Saw benches:-
 - (1) _____
 - (2) _____
 - (3) _____
 - (4) _____
 - (5) _____
 - (6) _____
 - (7) _____
 - (8) _____
 - (9) _____
 - (10) _____
 - (11) _____
 - (12) _____

- (d) Possible annual output (in cubic metres) _____

III. *Conditions*

1. The licensee shall pay a fee of RM _____ - _____ per year (or for any part of a year) for each saw bench.
2. No machinery shall be added to the mill and no structural changes made without the written permission of the Director of Forests.
3. In any year output of the mill shall not fall below 50 per cent of the possible annual output as estimated above.
4. This licence does not entitle the licensee to any rights to cut or collect timber.
5. Special conditions:- (see overleaf)
6. In the event of any breach of condition 1, 2, 3 or 5 above, the Director of Forests may refuse to renew this licence.

Date of issue _____ Date of Expiry _____

Annual fee RM _____

c.c Director of Forests
Assistant Director, Licensing

*For Director of Forests
Sarawak*

Attachment 10

Mill Registration Certificate issued by STIDC

i) Front Page

SERIAL NO: 0374



TERMS OF CONDITIONS FOR REGISTRATION OF MILLS
THE SARAWAK TIMBER INDUSTRY (REGISTRATION) REGULATIONS, 2008

MILL REGISTRATION NO : [REDACTED]
STIDC REGISTRATION NO : 0005462
COMPANY'S NAME : [REDACTED]
CLASS : A
TYPE OF MILL : PLYWOOD

A. Location and Site

1) Divisions: Kapit
2) District: Belaga
3) Lot No: LPF 0015
4) Block No/Land District: Sungai Seping
5) Acreage: [REDACTED]
6) Title to site: [REDACTED]
7) Name of Industrial Estate: [REDACTED]
8) Land Use approval and reference: Sungai Seping, Kapit

B. Production

1) Approved Product(s) :

- 1. Veneer
- ~~2. Plywood~~
- 2. Plywood



2) Project Approval and reference : ICA Manufacturing Licence No.A015135 dated 08 06 2005

3) Installed capacity : 190,000 m3/year (output) /120,000 m3/years(Installed)

Mill Registration Certificate issued by STIDC

ii. Back Page

[illegible]

REMARKS:

No changes in mill layout plan/capacity. Renewed on 06.07.2011

No changes in mill layout plan/capacity. Renewed on 17.01.2013



03 AUG 2011

01 FEB 2013

This is to certify that, _____
has been approved to operate a _____ Plywood Mill _____ as speci-
fied above subject to terms of conditions and restrictions made under **The Sarawak Timber Indust-**
(Registration) Regulations, 2008.

General Manager


Dated this 16 day of July 2010

Attachment 11

Certificate of Registration (Manufacture of Establishment of Mills) issued by STIDC

BK-USAKA-REG-C2
Version 1.0

Serial No. **1953**


PUSAKA


CERTIFICATE OF REGISTRATION
(Manufacture and Establishment of Mills)
THE SARAWAK TIMBER INDUSTRY (REGISTRATION) REGULATIONS, 2008
REGULATION 7(2)

Registration No. **0005268** Expiry Date **31/05/2016**

Annual Fees **RM1 050.00**

Name Of Company:	[REDACTED]
Address:	LOT 1270-1271, SECT CW 86, KTLD, BINTAWA INDUSTRIAL ESTATE JALAN KELULI, 05150 KUCHING.
Type Of Mill And Class:	CORRUGATED FIBREBOARD CARTON MILL - CLASS C
ICC/ICA approval/Sawmill license/Mill Registration reference no.	A 008552
Activity	Products Description (Details as overleaf)
MANUFACTURER (M)	1132 - Corrugated Fibreboard Carton & Duplex Board Boxes

This is to certify the above company is registered with the Corporation and the registration approval is subject to the Terms of Conditions for Registration of Mills as attached with this Certificate.



[REDACTED]

General Manager

Dated this **4** day of **June 2015**


Attachment 12

Certificate of Registration (Export, Import and Local Sales/Storage of Timber)



PUSAKA

BK-PUSAKA-REG-01
Version 1.0



Key ID Features

Key ID Feature

CERTIFICATE OF REGISTRATION
(Export, Import, and Local Sales / Storage of Timber)
THE SARAWAK TIMBER INDUSTRY (REGISTRATION) REGULATIONS, 2008
REGULATION 7 (2)

Registration No. 0006780 Expiry Date June 30, 2021


Annual Fee 550.00

Name of Company
Address

SAMPLE

Activities	Product Description (Details as overleaf)
Exporter (E)	1106, 0415, 0602, 0801, 0412, 0307, 0302
Importer (I)	0303, 0508, 0509, 0412, 0302
Local Sale/Storage of Timber (T)	0303, 0502, 0503, 0509, 0602, 0801, 0412, 0307, 0302, 0504, 0505

This is to certify the above company is registered with the Corporation and the registration approval is subject to the Conditions and Restrictions as attached with this Certificate.



General Manager

Key ID Features

Attachment 13

Customs Export Declaration Form (K2) Endorsed with Export Licence issued by STIDC

i. Front Page - Customs Export Declaration Form (K2)

[REDACTED] 7003339A		14/06/2021 9:43AM Page: 1/1		Y44206000081 PELABUHAN SENA RI, KUCHING Y 4 4	
LCL 1907 SONGAI KUAP JLN SIMEN RAYA P O BOX 719 93714 KUCHING SARAWAK					
MSHCI21011 Page:1 COBRA INTERNATIONAL CO., LTD Code: 700/478 AMATA NAKORN INDUSTRIAL 00 ESTATE M007 DONHUAROR MUANG Copy: 4 DISTRICT CHONBURI 20000 THAILAND STA: N					
[REDACTED] Y F 0 2 9 6		ST1131206000222021 25/06/2021			
PEARL COMMERCIAL CENTRE 93450 KUCHING SARAWAK		MALAYSIA		M Y THAILAND T H	
		A U D		12523.34	
1	SEA 18/06/2021	3.1584	39553.72	0.00	
210530/DANUM 160	SENARI - SARA MYSNR	AUSTRALIA	A U	0.00	
BANGKOK	THBKK SINGAPORE	SGSIN5180.0000	9.4210	39553.72	
Booking Ref No: BKK21060005 House BL No: 3 CRATE PLYWOOD (MR)					
Container No: SYLW 5011148 Marks And Nos: LCL ENKORT MARKING: COBRA INTERNATIONAL CO., LTD 700/478 AMATA NAKORN INDUSTRIAL ESTATE M007 DONHUAROR MUANG-DISTRICT CHONBURI 20000 THAILAND		1) T-11 (PP995) PLYWOOD 6.0Mx3.18Mx6.3CMx350 PCS 4412.31 0000 MTQ 2) T-11 (PP992) PLYWOOD 3.6Mx2.16Mx6.3CMx898 PCS 4412.31 0000 MTQ			
INVOICE VALUE (FOB) EUR		12523.34	= RM	39553.72	Exch: 3.1584
FREIGHT		0.00	= RM	0.00	Exch: 0.0000
INSURANCE		0.0000	= RM	0.00	Exch: 0.0000
OTHER CHARGES		0.00	= RM	0.00	Exch: 0.0000
PORT CHARGES		= RM		0.00	
FOB VALUE		= RM		39553.72	
CIF VALUE		= RM		39553.72	
CIPC VALUE		= RM		39553.72	
E/09/21 1) 4.207 MTQ 3421.71763 0.00000 14395.17 0.00% 0.00 2) 5.214 MTQ 4825.19200 0.00000 25158.55 0.00% 0.00					

Attachment 13

Customs Export Declaration Form (K2) Endorsed with Export Licence issued by STIDC

ii. Back Page - Customs Export Declaration Form (K2)

OGA REFERENCE NO. : MYV/0021/04/2020
AKTA KASTAM 1967 (REV. 1980) ACT 235
(SEKSYEN 31(1))
PERINTAH KASTAM (LARANGAN MENGENAI EKSPORT) 2017

Lesen Eksport No. : ST1134204000212020 ini dikeluarkan
Kepada Syarikat : [REDACTED]
Untuk Mengeksport : MEDIUM DENSITY FIBREBOARD - EXPORT
Kod Tariff : 4411120000 Eksport Ke : JAPAN
(Seperti dinyatakan dalam : 4411130000
Borang Kastam : -

No.2 PIN-8/89) : [REDACTED]
diluluskan sebanyak : 313.6184 MTQ
Lesen ini sah sehingga : 21/04/2020
Syarat lain (jika ada) : [REDACTED]

Segala pindaan tidak dibenarkan

Tarikh : 09-Apr-2020





b.p Ketua Pengarah Kastam
Kastam DiRaja Malaysia
GALANG LAWAN STIDC MIRI

Attachment 14

Customs Import Declaration Form (K1)

PROVENEER PTY LTD SHED 4 61 RIVER ROAD REDBANK QLD 4301 AUSTRALIA		14/06/2021 7:41PM Page: 1/1	Y44106000504																																
MSHP21012 Page: 1 Code: 87 Copy: 3		B0933394 MOH SING HIONG & SONS SDN BHD LOT 7967 SUNGAI KUAF JLN SIMEN RAYA	PETABUHAN SENA RI, KUCHING Y 4 4																																
SUPREME FORWARDING & TRADING CO. SD BLK F, 47-B, 1ST FLR, JLN TUN RAZAK		Y F 0 2 9 6 STI131106000062021	18/06/2021																																
		AUSTRALIA	A U																																
		SINKCH210500540																																	
1	SEA	09/06/2021	230.67																																
210512/KOTA DUTA	SENARI - SARA MYSNR	0.00	30138.44																																
BRISBANE, AUS AUBRE	SINGAPORE	SGSIN 26670.0000	20.3520																																
			23067.77																																
Container No: CBHU 9424280 14 PIECE 1 X 40' CONTAINER SPOTTED GUM LOGS																																			
Marks and Nos: S/NO: FJ09728706 AUD EXC 1) 14 PCS SPOTTED GUM LOGS 4403.98 1000 MTO																																			
H RATE: 3.2384																																			
<table border="0"> <tr> <td>INVOICE VALUE (FOB) AUD</td> <td>7133.98 RM</td> <td>23067.77</td> <td>Exch: 3.2384</td> </tr> <tr> <td>POB VALUE</td> <td>= RM</td> <td>23067.77</td> <td></td> </tr> <tr> <td>FRIGHT</td> <td>6440.00 RM</td> <td>6840.00</td> <td>Exch: 1.0000</td> </tr> <tr> <td>INSURANCE</td> <td>71.2300 RM</td> <td>230.67</td> <td>EXGR: 3.2384</td> </tr> <tr> <td>OTHER CHARGES</td> <td>= RM</td> <td>0.00</td> <td></td> </tr> <tr> <td>PORT CHARGES</td> <td>= RM</td> <td>0.00</td> <td></td> </tr> <tr> <td>CIF VALUE</td> <td>= RM</td> <td>30338.44</td> <td></td> </tr> <tr> <td>CIFC</td> <td>= RM</td> <td>30138.44</td> <td></td> </tr> </table>				INVOICE VALUE (FOB) AUD	7133.98 RM	23067.77	Exch: 3.2384	POB VALUE	= RM	23067.77		FRIGHT	6440.00 RM	6840.00	Exch: 1.0000	INSURANCE	71.2300 RM	230.67	EXGR: 3.2384	OTHER CHARGES	= RM	0.00		PORT CHARGES	= RM	0.00		CIF VALUE	= RM	30338.44		CIFC	= RM	30138.44	
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POB VALUE	= RM	23067.77																																	
FRIGHT	6440.00 RM	6840.00	Exch: 1.0000																																
INSURANCE	71.2300 RM	230.67	EXGR: 3.2384																																
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PORT CHARGES	= RM	0.00																																	
CIF VALUE	= RM	30338.44																																	
CIFC	= RM	30138.44																																	
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T/ALI	20.352 MTO	30138.44	0.00%	0.00	0.00%	0.00	0.00%	0.00																											
		1480.82900																																	
<table border="0"> <tr> <td></td> <td>30138.44</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> </table>					30138.44	0.00	0.00	0.00	0.00	0.00																									
	30138.44	0.00	0.00	0.00	0.00	0.00																													
SALES MANAGER																																			

Attachment 15

Import Licence issued by STIDC

ORIGINAL

**JK
69**

JABATAN KASTAM DIRAJA MALAYSIA/ROYAL MALAYSIAN CUSTOMS DEPARTMENT PERMOHONAN UNTUK LESEN IMPORT/LESEN IMPORT/ APPLICATION FOR IMPORT LICENCE/IMPORT LICENCE									
Lesen ini dikeluarkan mengikut peraturan di bawah Peraturan Kastam/Licensing Manual Import/1969 This licence is issued in accordance with the Customs/Prohibition of Imports/Order 1969									
1. Konsignor (Nama dan Alamat) Consignor (Name and Address)					6. Nama Pemohon/Name of Applicant				
[REDACTED]					7. No.Kad Pengenal/Passport/ Identity Card/Passport No.				
					5 3 0 2 2 1 1 3 5 3 3 8				
2. Konsinee (Nama dan Alamat) Consignee (Name and Address)					8. Jawatan Pemohon/Denomination of Applicant				
[REDACTED]					SALES MANAGER				
					9. Negara Asal/Country of Origin				
3. Agent Yang Diberi kuasa(Nama dan Alamat) Authorized Agent (Name and Address)					9a. Berasal Dari/Place of Origin				
[REDACTED]					AUBRE - BRISBANE, AUSTRALIA				
					10. Dihawa Dari/Consigned From				
4. Cara Pengangkutan/Mode of Transport					11. Pelabuhan/Tempat Import/Port/Place of Import				
1 - Laut / Maritime					MYKCH - KUCHING - SARAWAK				
5. Tujuan Import/Purpose of Import					12. Lokasi (Kod Negeri dan Daerah) / Location (Code for State and District)				
2 - Perniagaan / Business					MYSNR - SENARI - SARAWAK				
					13. Saya mengesahkan bahawa akaun ini benar dan lengkap I certify that this declaration is true and complete				
					APP.ID : STI1312281036648 PERMIT NO. STI131106000062021				
14. Bil. / No.					Tarikh/Date:				
15. Keterangan Pindah Barangan Description of Goods in Tare					0 4 0 6 2 0 2 1				
16. No.Kod Tariff Tariff Code No.					Tandatangan dan Cop Syarikat Pemohon Signature and Company Stamp of Applicants				
17. Unit Tariff Tariff Unit									
18. Kuantiti Quantity									
19. Harga Satu Unit Unit Code C.I.F.(RM)									
20. Jumlah Nilai Total Value C.I.F.(RM)									
14 PCS SPOTTED GUM LOGS					4403.98 10/0 MTD 20.35 1,480.86 30,138.44				
--- end of items ---									
UNTUK KEGUNAAN RASMI/ FOR OFFICIAL USE									
21. Jabatan Pengeluar Lesen (Nama dan Alamat)/Licence Issuing Office (Name and Address)					Kod/Code				
SARAWAK TIMBER INDUSTRY DEV. CORP., Kuching, Sarawak					S T I 1 3 1				
22. Syarat-syarat khas/Special conditions					23. No. Lesen/Licence No.				
-					KCH/0006/06/2021				
					24. No. Rujukan/Reference No.				
					STI131106000062021				
25. Tarikh Mula/Effective Date					0 4 0 6 2 0 2 1				
25a. Tarikh Tamat/Expiry Date					1 8 0 6 2 0 2 1				
25b. Tarikh Lulus/Approved Date					0 4 0 6 2 0 2 1				
					Tandatangan dan Cop Rasmi/Signature and Official Stamp by/Kena Pengarah Kastam/for Director General of Customs				

Nota: Pengisian ini dikehendaki di bawah Perintah ini dan menurut Akta Kastam 1969/This declaration is required under this Order and in accordance with Customs Act 1969

Printed on 21-06-2021 08:48 AM by SUPREME FORWARDING AND TRADING C SUPREME
Application ID : STI1312021000648

Page 1 of 1

Attachment 16

Removal Pass for Imported Logs issued by STIDC

	SARAWAK TIMBER INDUSTRY DEVELOPMENT CORPORATION	BK-PUSAKA-PD-04 VERSI 1.2
	REMOVAL PASS	No. 1006
IMPORT LICENSE NO: [REDACTED]		
(This pass must be surrendered to the Sarawak Timber Industry Development Corporation (STIDC) together with application for inspection of logs on arrival at destination specified below)		
This pass authorizes [REDACTED] (owner of timber) to remove from authorized port <u>Senari Port</u> to authorized mill / final destination <u>Mah Sing Hong & Sons Sdn Bhd</u> as address <u>Lot 7967 Sg. Kuap, Ta. Senuh, Raia</u> by conveyance No: <u>TG-CY 5070859</u> the timber described below.		
Description of Timber		
Type: Logs <input checked="" type="checkbox"/> Others <input type="checkbox"/> Please specify <input type="checkbox"/>	SAMPLE	
Volume: <u>24.515 m³</u> No. of Pieces / bundles: <u>13 pcs</u>		
Tagging Ref or: <u>BBB 001-0013</u> Shipping Mark / Colour: <u>-</u>		
Species: <u>Blackbutt</u>		
Date of Issue: <u>27/9/2019 @ 1500 pm</u> Date of Expiry: <u>30/9/2019 @ 1500 pm</u>		
 for General Manager SARAWAK TIMBER INDUSTRY DEVELOPMENT CORPORATION KUHAL AK. ADAM		 (Conveyance Copy)

Attachment 17

Removal Pass (Transit) for Export Logs issued by FDS

F. 5 (Revised /81)

EXPORTER: KTS LOGS MARKETING S/B

TRANSIT for EXPORT

FOREST DEPARTMENT, SARAWAK

REMOVAL PASS No. C 378929

FOR FOREST PRODUCE TAKEN UNDER LICENCE SKK/114

(Issued under rule 22 of the Forest Rules)

(This form must be surrendered to the Forest Officer or Customs Officer at the destination specified below).

This pass authorizes [redacted] (name of licensee)

to remove from [redacted] to [redacted]

by Large Batch Jangk S11 / TB Batch Kayung No. 12 (state mode of conveyance) the

forest produce described below, taken under Licence No. [redacted]

from Bintulu Division (state locality), Coupe No. [redacted]

Description of Forest Produce

Batch No.	Specification Logs Serial No.	Species	No. of Pieces	Volume m ³	MR No.	Royalty Fee
BND100BF19	T3D	AKMO	3,957	367.9313		C254446 / GBT/12
BND100BF24		AKM9				C378951 / GBT/115
		AKXX			PM	RP/Transit
		KAPX			BUC	C376570 / SKT
		ELOB				C376572 / SKT
		OTHERS				69
		TOTAL:	3,957	367.9313		

Checked by HTEB Awg Abdah Awg Abdullah

Excc NO B 026276

Date of issue 29.04.2020 @ 1210 km

Date of expiry 01.05.2020 RM -

[NOTE: Logs must be accompanied by a detailed specification.]

Section Forest Officer

SARAWAK

SARAWAK

Contact Addresses



MINISTRY OF NATURAL RESOURCES AND URBAN DEVELOPMENT

Permanent Secretary

Wisma Sumber Alam
Jalan Stadium, Petra Jaya
93050 Kuching, Sarawak
Malaysia

Tel: +6082 313818/823, Fax: +082 442755
Website: www.kpps.sarawak.gov.my

FOREST DEPARTMENT SARAWAK



Director of Forests

15th Floor, East Wing,
Bangunan Baitul Makmur II,
Medan Raya, Petra Jaya
93050 Kuching, Sarawak

Tel: +6082 495111, Fax: +082 495200
Email: webmaster@forestry.sarawak.gov.my
Website: www.forestry.sarawak.gov.my

Contact Addresses



SARAWAK TIMBER INDUSTRY DEVELOPMENT CORPORATION

General Manager

Wisma Sumber Alam
Jalan Stadium, Petra Jaya
93050 Kuching, Sarawak
Malaysia

Tel: +6082 473000, Fax: +082 442691

Email: stidc@pusaka.gov.my

Website: www.sarawaktimber.org.my



HARWOOD TIMBER SDN BHD

General Manager

Sublot 4-6, Section 5, Lot 320
Wisma PTBS, Jalan Kulas
93400 Kuching, Sarawak
Malaysia

Tel: +6082 415520, Fax: +082 255249

Email: gm@harwood.com.my

Website: www.harwoodtimber.com.my



Ministry of Natural Resources and Urban
Development (MUDeNR)



PUSAKA
Sarawak Timber
Industry Development
Corporation (STIDC)



Forest Department
Sarawak (FDS)



Harwood Timber
Sdn Bhd (HTSB)

ISBN 978-967-10797-4-4



STLVS - Sarawak Timber
Legality Verification System