



FOREST TIMBER LICENCE FORM

To: Director of Forests

(Please (√) in appropriate box)							
NEW APPLICATION		RENEWAL (LICENCE NO./NAME):					
PART 1 - APPLICANT PROFILE							
INDIVIDUAL		ASSOCIATION		COMPANY		STATUTORY BODY	
NAME							
IDENTIFICATION CARD (IC) NO/ REGISTRATION NO.							
CORRESPONDENCE ADDRESS							
TELEPHONE NO.							
FAX NO.							
EMAIL							
AUTHORIZED PERSON NAME						TELEPHONE NO. :	
PART 2 - FOR COMPANY / ASSOCIATION / STATUTORY BODY (Please (√) and submit the copy of documents as below)							
ITEM		COMPANY	ASSOCIATION	STATUTORY BODY			
Companies Act 2016, Section 78 (Return of Allotment of Shares)							
Companies Act 2016, Section 51 (Register of Member)							
Companies Act 2016, Section 58 (Notification Of Change In The Register Of Directors, Managers And Secretaries)							
Trade Licence							
Certificate of Register of Society (ROS)							
Other relevant document (please specify)							
PART 3 - INFORMATION OF AREA APPLIED							
PERMANENT FOREST		STATELAND		ALIENATED LAND		GAZETTED NCR	
LOCALITY <i>Please submit locality map with coordinate</i>							
Lot No. & Land District (If Any)							
Total Area (ha)							
4 - DECLARATION							
I/we hereby declare that all the details furnished in this application form are true and correct to the best of my knowledge at the material time. I/we undertake to inform you that I/we shall be liable for any discrepancies or false declaration.							
SIGNATURE				DATE			
NAME				OFFICIAL STAMP			
POSITION/ DESIGNATION							

CHECKLIST**(Please attach the copies of following relevant documents where applicable (✓))**

NO	ITEM	(FD use only)
Part A: Supporting Document (All)		
1	Forest Timber Licence Application Form (FTLAF/REV.1/2025)	
2	Copy of Treasury Receipt T304 (Processing fees are non-refundable)	
3	Corporate Integrity Pledge	
Application by Company/Association/Statutory Body		
3	Companies Act 2016, Section 78 (Return of Allotment of Shares) / Form 24 (if applicable)	
4	Companies Act 2016, Section 58 (Notification of Change in The Register of Directors, Managers and Secretaries / Form 49 (if applicable)	
5	Companies Act 2016, Section 105 (Form of Transfer of Securities) / Form 32A (if applicable)	
6	Trade License	
7	Certificate of registration from ROS / Verification letter from ROS (if applicable)	
8	Original Forest Timber License document (for renewal only)	
9	Others (please specify)	
Part B: Additional Requirement for Alienated Land (New Application)		
1	Copy of land title together with latest extract of titles	
2	Locality map of area applied with proper coordinates	
3	Copy of landowner/s' National Registration Identity Card (IC)	
4	Letter of Consent from landowner/s (if the applicant is not the landowner)	
5	Tree Enumeration Data (if necessary)	
6	Copy of applicant's National Registration Identity Card (IC)	
7	Authorization Letter for company representative (if applicable)	
8	Others (please specify)	
Part C: Additional Requirement for Gazetted NCR Land (New Application)		
1	Copy of Gazette Notification or supporting document from relevant authority	
2	Locality map of area applied with proper coordinates	
3	Copy of applicant's National Registration Identity Card (IC)	
4	Authorization Letter for company representative (if applicable)	
5	Minutes of JKKK's meeting (to be endorsed by District Officer)	
6	Approval letter of the Project from Land Development Authority	
7	Joint venture Agreement (Investor/Trustee/Landowner)	
8	Planting plan	
9	Letter of Consent from landowner/s	
10	Tree Enumeration Data (if necessary)	
11	Others (please specify)	

**FOR REFERENCE: RATE OF PROCESSING, ISSUANCE (NEW) AND RENEWAL FEE
(SECTION 48(2))**

TYPES OF FOREST TIMBER LICENCE (FTL)		FEES (RM)			
		ISSUANCE		RENEWAL	PROCESSING (Issuance & Renewal)
Class A	A1: Pre Forest Management Certification	RM 20, 000		RM 20, 000/year	RM 1,000
	A2: Certified Sustainable Forest Management (SFM)			RM 30,000	
	A3: Others			RM 24,000/year	
Class B	B1: Special License	RM 3,000		RM 3,000/year	RM 500
	B2: Occupational Ticket (OT)				
Class C	C1: Belian (BT)	RM 1,000		RM 1,000/year	RM250
	C2: Mangrove (PF)				
Class D	D1: Letter of Authority (LA)	Area (Hectares)	Fees (RM)	No Renewal	RM 100
		≤ 10	RM 100		
		> 10 - ≤ 50	RM 250		
		> 50 - 100	RM 500		
Class E	E1: Licence for Planted Forest	> 5,000	RM 20,000	RM 20,000	RM 1,000
	E2: Licence for Planted Forest (Medium Scale)	> 1,000 - ≤ 5,000	RM 500	RM 3,000	RM 500
	E3: Licence for Planted Forest (Small Scale)	≤ 1,000	RM 100	RM 500	RM 250

For Forest Department Use Only:

PART 1: RECEIVING & CHECKING THE FORM (To be filled by registry officer)

a) Processing Fee received (Cash/Bank Draft): RM

b) Treasury Receipt (T304) No:

c) Name of registry officer:

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Signature

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Date Stamp

CORPORATE INTEGRITY PLEDGE

This Corporate Integrity Pledge is a declaration from the Company to practice the values of integrity throughout its dealings with the Government of Sarawak (as represented Forest Department Sarawak).

Recognising five (5) Anti-Corruption Principles as follows:

1. Commitment to promote values of integrity, transparency, accountability and good corporate governance;
2. Comply with all applicable laws and regulations relating to anti-bribery, fraud and corruption as well as to all government's policies and guidelines;
3. Strengthening internal systems that support corruption prevention;
4. Fight any forms of corrupt practice;
5. Supporting corruption prevention initiatives by the Malaysian Government and the Malaysian Anti-Corruption Commission (MACC) and Penal Code.

The Company hereby pledges that it shall:

1. Not, through any of its employees, agents or subsidiaries commit any corruption offence under any law, such as the MACC Act 2009 or Penal Code;
2. Not conducting any business practices or activities that would require or encourage any of its employees, agents or subsidiaries to commit such offences; and
3. Uphold the Anti-Corruption Principles for Corporations in Malaysia in the conduct of its business and in its interactions with its business partners and the government.

Licence Number :

Representative Name :

NRIC No. :

Signature :

Date :